



**ST MARY'S**  
CATHOLIC PRIMARY SCHOOL  
MANLY

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17 December 2020

Dear Parents and Caregivers,

### **2021 FEES, ADDITIONAL DISCOUNTS AND COVID FEE RELIEF**

I am delighted to confirm that **fees will not increase in 2021**. Under our new fee schedule, no family will pay more than they would have under the 2020 fee schedule.

2020 has been a very difficult year for families across our Diocese and, coupled with our commitment that no family will be denied a Catholic education because of financial difficulties, we are increasing sibling discounts and will continue to offer one of the most generous fee relief packages to all families in 2021. The discounts comprise of the following:

- Maintenance of the COVID Fee Relief program up until the end of Term 1 for those on JobKeeper and until the end of Term 3 for those on JobSeeker. Any family requiring further support beyond Term 3 will be offered additional assistance at that time. If you are not on JobKeeper or JobSeeker and may require support, please contact our Fee Liaison Unit on [schoolfees@dbb.catholic.edu.au](mailto:schoolfees@dbb.catholic.edu.au) or phone +61 2 9847 0728.
- For 2021 only, further pandemic support will be offered by way of an increased 5% sibling discount on the Education Fee for the second and third child (from 20% to 25% for the second child and 50% to 55% for the third child). The 4th child will receive 100% discount on the Education Fee.

### **NEW STREAMLINED INVOICING**

After consultation with families across our system, we will be issuing clear and easy to read invoices. Your next invoice will reflect a **single Education Fee** (merging the previously separated fees of: Tuition; Building Levy; School Resource Fee and other locally determined fees). The Education Fee is inclusive and covers the cost of delivering an education to your child. It supplements the income received from the Commonwealth and State Governments. The Education Fee is paid per child and is eligible for the sibling discounts offered to you if you have more than one child in our system of Catholic schools. Previously only the Tuition fee was eligible for sibling discounts.

Some schools may also charge a Supplementary Fee in instances where a particular year group is charged for a compulsory activity that will enhance the educational experience of your child/ren. This may include items such as an overnight camp or retreat, or where there are specific costs related to particular subject choices in secondary colleges.

Any applicable discounts will be itemised as a separate line item. The attached infograph shows the comparative changes to your invoice. If you have any questions regarding the new fees schedule, please forward your enquiry to our fee liaison unit at [schoolfees@dbb.catholic.edu.au](mailto:schoolfees@dbb.catholic.edu.au) or call +61 2 9847 0728.



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## TOWARDS 2025 KEY INITIATIVES

In 2020, Bishop Anthony and Danny Casey launched the strategic vision (Towards 2025) for our Diocesan School system. I am encouraged by a number of initiatives arising from the new strategy that will directly support our school and will benefit all our families during 2021 and beyond. **St Mary's** is excited to be part of a system that is poised for growth.

## TEACHING AND LEARNING

During 2021, our teaching staff will continue to focus on ensuring success for students in all aspects of their learning, providing greater opportunities for you to become more involved in your child/ren's education. Significant steps have been made to ensure that staff at **St Mary's** are committed to the learning needs of your children. Where possible, we have increased the number of permanent roles. This will remain a priority going forward to ensure that we keep the best teachers in our school.

## FACILITIES

In 2021, we will be commencing assessments on how we use the spaces available at **St Mary's** to enhance and create flexible and modern learning environments for your child/ren. In addition, improved long term site planning and capital works will be a high priority to support the delivery of quality education for all our students.

## K-12 ENROLMENT

In response to requests for a K-12 enrolment offer, CSBB will trial this option during 2021. This will provide you with some surety around enrolment in our **systemic secondary colleges**. This enrolment process will involve only having to provide one enrolment form in primary school and a simple updating process to ensure their continued enrolment into one of our systemic secondary colleges.

I would like to thank you all for your support during 2020 and hope that during this break you have the opportunity to rest and refresh ready for what we hope is a much brighter year, free from all the challenges of 2020. I take this opportunity to wish you and your family every blessing for Christmas.

Yours Sincerely,

Paul McGuire  
PRINCIPAL



## 2021 SCHEDULE OF FEES

2020 has been a very difficult year for families across our Diocese and, coupled with our commitment that no family will be denied a Catholic education because of financial difficulties, I can now confirm that under our new fee schedule, no family will pay more than they would have under the 2020 fee schedule.

The 2021 fee structure for the first child in St Mary's Catholic Primary School is outlined below.

DESCRIPTION	K-6
Education Fee	\$4,101
Supplementary Fee*	
Yr 5 Camp	\$227
Yr 6 Camp	\$245

\* Any other Extra Curricula charges other than those listed (band, instrument hire, chess, University competitions, school magazines, costs associated with representative sport etc.) are to be paid via our alternative payment platform (QKR, Compass Pay etc).

**Sibling discounts** will apply on the Education fee. These discounts provide a 20% reduction for the second child, 50% for the third child and 100% for fourth and subsequent children. Sibling discounts are applicable across systemic secondary and primary schools.

For 2021 only, Pandemic support will be offered to all families by way of an additional 5% sibling discount on the Education Fee for the second and third child (from 20% to 25% for the second child and 50% to 55% for the third child). The 4th child will receive 100% discount on the Education Fee. Sibling discounts can only be accessed by completing the [Family Registration form](#) and return to the school office.

Students attending systemic schools in the Archdiocese of Sydney, Diocese of Parramatta and the Diocese of Wollongong may also be eligible for sibling discounts on tuition fees.

On application **COVID Fee Relief** will continue to be offered up until the end of Term 1 for those on JobKeeper and until the end of Term 3 for those on JobSeeker. Any family requiring further support beyond Term 3 will be offered additional assistance at that time. If you are not on JobKeeper or JobSeeker and may require support, please contact our Fee Liason Unit on [schoolfees@dbb.catholic.edu.au](mailto:schoolfees@dbb.catholic.edu.au) or by calling +61 2 9847 0728.

### Billing

School fees are billed annually at the beginning of Term 1 by CSBB and are due in 10 monthly instalments. The first instalment is due 21st of February and the last payment being 21 November. School fees may be paid more frequently (annually, fortnightly or weekly), however the monthly instalment amount is to be paid by the 21st of the month.

Our preferred method of payment for fees is BPAY. Fees can also be paid by EFTPOS or Credit Card.

## FEES FAQs

### FEES

**1. Can I get the Education Fee itemised, so I know how much each item is worth?**

This fee is an inclusive fee and includes charges that were previously covered by tuition, building levy and resource fee. From 2021, these fees will be compiled as one Education fee. If you have further questions regarding the education fee, please contact the school office (during term time) or our Fees Liaison Unit on email at [schoolfees@dbb.org.au](mailto:schoolfees@dbb.org.au) or call +61 2 9847 0728

**2. If my child cannot attend one of the school activities e.g. swimming/dancing etc. Will I get a refund?**

In the unfortunate event that your child cannot attend, or the school may need to cancel an activity, the school will arrange alternative learning experiences for your child. In these instances, there will be no refund.

**3. My family's school fees for 2021 are more than the 2020 fee schedule and we were told there would be no fee increases for 2021 – What should I do?**

Comparable fees from 2020 to 2021 will remain the same and in some instances may reduce. However, where a child changes a stage level (Stage 4 – Yrs 7 & 8, Stage 5 – Yrs 9&10; stage 6, Yrs 11 & 12) in a secondary college or a child attends a camp (Yrs 5 and 6) families will incur the relevant fees applicable to that stage. If you have any queries about your fees statement, please contact our Fees Liaison Unit on email at [schoolfees@dbb.org.au](mailto:schoolfees@dbb.org.au) or call +61 2 9847 0728

**4. Who will I contact during the school holidays if I have further questions about school fees?**

The CSBB office will be close from 23 December 2020 until 4 January 2021. Outside of this period please contact us on [schoolfees@dbb.org.au](mailto:schoolfees@dbb.org.au) If you would like to speak to someone about the new fees schedule, please ph +61 2 9847 0728 before Wednesday December 23 or from January 4.

**5. How will the government funding be distributed?**

Every government dollar that CSBB receives applicable to your school is allocated directly to your school. The Commonwealth Government's decision to move from the Socio-Economic Status (SES) funding model to the new Direct Measure of

Income (DMI) model for funding non-governments schools, has enabled our new fee structure. If you would like to learn more about the DMI model, click [here](#).

## 6. It is good to hear that fees will not go up in 2021, what is the prediction for fees after 2021?

It is our intention that if any possible fee increase in 2022 is necessary, it will be modest. Regardless of any necessary future fee increase, no child will be denied access to a Catholic education because of financial difficulties.

## FEE RELIEF

### 7. Can I receive COVID Fee relief if I do not receive JobKeeper or JobSeeker?

Yes, we will continue to offer one of the most generous fee relief packages to all families in 2021 that may still be feeling the impact of the Pandemic. Please email our Fee Liaison Unit [schoolfees@dbb.org.au](mailto:schoolfees@dbb.org.au) or phone: +61 2 9847 0728. Fee relief applications can also be downloaded from our website at <https://www.csodbb.catholic.edu.au/the-parent-hub/fee-relief-during-covid-19/>

### 8. When applying for Fee relief what documentation will I need to supply?

If you are applying for <b>JobKeeper Support</b>	Please attach a copy of your latest JobSeeker statement from Centrelink.
If your income has reduced and you are currently in receipt of <b>JobKeeper</b> .	Please attach documentation to support a reduction in income. This may include: <ol style="list-style-type: none"> <li>1. A letter dated November 2020 from your employer stating a reduction in income and/or hours.</li> <li>2. A payslip pre- COVID and one from November 2020 or later.</li> <li>3. Other documentation/remittances from the ATO to support loss of business income and receipt of JobKeeper.</li> </ol>
I am not eligible for JobKeeper or JobSeeker, but require fee support due to my personal circumstances	Please contact our Fee Liaison Unit on <a href="mailto:schoolfees@dbb.org.au">schoolfees@dbb.org.au</a> or call +61 2 9847 0728 to speak with one of our Fee Liaison Officers.

### 9. What if I can't afford the fees?

With our continued commitment that no family will be denied a Catholic education because of financial difficulties, please contact one of your school's leadership team (Principal, Assistant Principal or REC) or email the Fee Liaison Unit at [schoolfees@dbb.org.au](mailto:schoolfees@dbb.org.au)

## NEW INVOICING

### 10. Are flexible payment options available?

Yes, flexible payment options are available to suit your circumstances. Please contact the school office (during term time) or contact our Fee Liaison Unit on email [schoolfees@dbb.org.au](mailto:schoolfees@dbb.org.au) or call +61 2 9847 0728

### 11. Can I get a split invoice?

Yes, we can offer flexible invoicing options and can split invoices to suit your circumstances. Please contact your school office (during term time) or email our Fee Liaison Unit [schoolfees@dbb.org.au](mailto:schoolfees@dbb.org.au) or call +61 2 9847 0728

## MY INVOICE

### 12. When will I receive my first invoice for fees in 2021?

The first invoice for school fees in 2021 will be sent out early in Term 1.

### 13. How will I know if I have received the additional Pandemic Support?

The additional 5% sibling discount offered as Pandemic Support for 2021 will be shown as a sibling discount on your tax invoice.

### 14. Will the sibling discount still apply across all Congregational schools?

Yes, sibling discounts, offered by CSBB to families with children also attending congregational schools, will continue to be offered during 2021.

## K-12 ENROLMENTS

### 15. Does the K-12 enrolment have to be in your feeder systemic school, or can you send your child to any of our systemic secondary schools?

You are welcome to apply at any of our systemic secondary schools providing your child/children meet the enrolment requirements of your preferred school.

### 16. What secondary colleges in the Broken Bay Diocese are part of the Broken Bay system of schools.

The secondary colleges that are part of our system include:

Mercy College Chatswood  
 St Joseph's East Gosford  
 St Paul's College, Manly  
 St Brigid's Lake Munmorah  
 St Peter's Tuggerah  
 St Leo's Waitara  
 Mackillop College Warnervale  
 Mater Maria Warriewood

# SCHOOL INVOICE CHANGES 2020 vs 2021

SCHOOL FEE INVOICE DESCRIPTION 2020		NEW SCHOOL FEE INVOICE DESCRIPTION 2021	
TUITION FEE	SIBLING DISCOUNT APPLIED AT 20% FOR THE SECOND CHILD AND 50% FOR THE THIRD CHILD, 100% FOR ADDITIONAL CHILDREN	EDUCATION FEE	SIBLING DISCOUNT APPLIED AT 20% FOR THE SECOND CHILD AND 50% FOR THE THIRD CHILD, 100% FOR ADDITIONAL CHILDREN <i>* REFER TO THE ADDITIONAL PANDEMIC SUPPORT BELOW FOR 5% INCREASED SIBLING DISCOUNT FOR 2021</i>
BUILDING LEVY TECHNOLOGY LEVY P&F LEVY SCHOOL RESOURCE FEE SWIMMING/ SURF EDUCATION	NO SIBLING DISCOUNTS APPLIED		
CAMPS / RETREATS / SPECIAL SUBJECT FEES		SUPPLEMENTARY PROGRAM FEE	COST IS FOR MAJOR COMPULSORY PROGRAMS SPECIFIC TO A YEAR GROUP OR SUBJECT SELECTION
DISCOUNTS (REDUCTION OF FEES DUE TO SPECIFIC CIRCUMSTANCES)	NO PANDEMIC SUPPORT HOWEVER COVID FEE RELIEF PROVIDED	DISCOUNTS (REDUCTION OF FEES DUE TO SPECIFIC CIRCUMSTANCES)	<b>PANDEMIC SUPPORT FOR 2021:</b> ► INCREASE SIBLING DISCOUNT BY 5% <b>COVID FEE RELIEF:</b> ► A FULL REDUCTION ON 'EDUCATION FEE' FOR THE FIRST 3 TERMS OF 2021 FOR ANY FAMILY IN RECEIPT OF THE JOBSSEEKER PAYMENT ► A 50% REDUCTION ON 'EDUCATION FEE' FOR THE FIRST TERM OF 2021 FOR ANY FAMILY WHERE ONE PARENT MEMBER IS IN RECEIPT OF THE JOBSSEEKER PAYMENT AND REDUCED INCOME